

**The Royal Borough of Kingston upon Thames**

Gypsy and Traveller Call for Sites 2023 Submission Form

This is a call for Gypsy and Traveller sites in the Royal Borough of Kingston upon Thames. We are asking individuals, landowners or developers to suggest local sites which might be available and suitable for pitches. You do not need to own the site to make a site submission.

The purpose of this submission form is to allow Kingston Council to gather as much information as possible about the availability of sites in the borough, to assist with the assessment about its future use as a Gypsy and Traveller site.

Not all the questions need to be answered - please provide as much information as possible.

When completed please email this form to [localplan@kingston.gov.uk](mailto:localplan@kingston.gov.uk). If possible, please include a site location plan with the boundary of the site shown in red.

The Call for Sites will run until **3 November 2023**.

| **1. Your details** | |
| --- | --- |
| **Title and name** |  |
| **Role** | * Agent * Applicant * Developer * Landlord * Occupier * Tenant * Full Landowner * Partial Landowner * Interested Individual * Other (please specify below) |
| **Company/Organisation name** |  |
| **Company/Organisation address** |  |
| **Telephone number** |  |
| **Email address** |  |
| **Representing (if applicable)** | Name: |
| Address: |
| Telephone number: |
| Email address: |

| **2. Site details** | |
| --- | --- |
| **Site address** |  |
| **Site postcode/Grid reference** | Postcode: |
| Easting: |
| Northing: |
| **Estimated size of the site? (in hectares)** |  |
| **Are you the sole owner?** | * Yes * No - If known please list all landowners in the box below |
| **Other landowners (if applicable)** |  |
| **Does the site have any previous planning history that you know about?** | * Yes - Please list relevant planning reference numbers in the box below * No |
|  |

| **3. Access to the site** | |
| --- | --- |
| **Council planning officers may need to visit the site as part of the assessment** | |
| **Please specify any access issues to the site that Council planning officers should be aware of** |  |
| **Please provide the contact details of the person who should be contacted to arrange a site visit** |  |

| **4. Utilities** | |
| --- | --- |
| **If known, are any of the following utilities available on the site?** | |
| **Mains water** | * Yes * No * Unsure |
| **Mains sewerage** | * Yes * No * Unsure |
| **Electricity** | * Yes * No * Unsure |
| **Gas** | * Yes * No * Unsure |
| **Telephone lines** | * Yes * No * Unsure |
| **Broadband** | * Yes * No * Unsure |
| **Have you consulted any infrastructure providers regarding the provision of utilities to the site?** | * Yes - Please provide further details in the box below * No |
| **Details of consultation with infrastructure providers regarding the provision of utilities to the site (if applicable)** |  |

| **5. Existing and proposed uses** | |
| --- | --- |
| **Is the site currently occupied?** | * Yes * No |
| **What is the current use of the site?** |  |
| **What are the current uses of the surrounding area adjoining the site?** | Please tick all that apply   * Housing * Employment * Retail/Commercial * Agricultural * Open Space * Other - Please specify in the box below |
|  |
| **When is the site likely to be available for development (e.g. available now, in five years’ time)?** |  |

| **7. Proposed number of pitches** | |
| --- | --- |
| **If known, please estimate the number of pitches that could be delivered on the site. As a guideline, a pitch will require approximately 300 square metres (0.03 hectares) of land.** | |
| Permanent Gypsy and Traveller pitches |  |
| Transit Gypsy and Traveller site pitches |  |

| **8. Site constraints** | |
| --- | --- |
| **To the best of your knowledge, are there any constraints that may affect development on the site? If answering yes to any of the questions, please provide brief details in the relevant box (including whether any technical studies have been carried out) and whether or not they can be addressed** | |
| **Access to services** | * Yes - Please provide further details in the box below * No |
|  |
| **Contamination** | * Yes - Please provide further details in the box below * No |
|  |
| **Noise** | * Yes - Please provide further details in the box below * No |
|  |
| **Air quality** | * Yes - Please provide further details in the box below * No |
|  |
| **Heritage (including Listed Buildings and Conservation Areas)** | * Yes - Please provide further details in the box below * No |
|  |
| **Landscape** | * Yes - Please provide further details in the box below * No |
|  |
| **Ecology** | * Yes - Please provide further details in the box below * No |
|  |
| **Agricultural land quality** | * Yes - Please provide further details in the box below * No |
|  |
| **Flood risk** | * Yes - Please provide further details in the box below * No |
|  |
| **Highway access** | * Yes - Please provide further details in the box below * No |
|  |
| **Impact on residential amenity** | * Yes - Please provide further details in the box below * No |
|  |
| **Utilities** | * Yes - Please provide further details in the box below * No |
|  |
| **Infrastructure (pylons and gas mains)** | * Yes - Please provide further details in the box below * No |
|  |
| **Topography / adverse ground** | * Yes - Please provide further details in the box below * No |
|  |
| **Ownership issues** | * Yes - Please provide further details in the box below * No |
|  |
| **Legal issues** | * Yes - Please provide further details in the box below * No |
|  |
| **Market viability** | * Yes - Please provide further details in the box below * No |
|  |
| **Other considerations** | * Yes - Please provide further details in the box below * No |
|  |

**Privacy notice**

Kingston Council will keep any information provided safe and secure in line with UK data protection law. Your information will be processed by relevant teams within Kingston Council. You can view our privacy statement at [www.kingston.gov.uk/privacy](http://www.kingston.gov.uk/privacy).

| **Date** |  |
| --- | --- |
| **Signed\*** |  |

\*A typed signature is acceptable